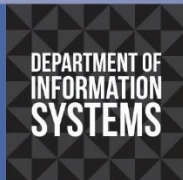




## CAREER INFORMATION 2022

### DIPLOMA IN LIBRARY & INFORMATION STUDIES



01 JAN - 31 DEC 2022



## Diploma in Library and Information Studies

**NQF Level: 6**

**SAQA ID: 111835**

**Qualification Code: DILISI**

**Location: Ritson Campus (Block B 2<sup>nd</sup> Floor)**

### Description of the Programme

This is a three-year qualification.

The Diploma in Library and Information Studies qualification has been designed in line with the technological developments and new trends in bibliographic control and metadata developments in terms of tools and current practices in the Library and Information Science/Studies (LIS) sector.

Persons achieving this qualification will be competent at applying information organisation, information retrieval and information dissemination strategies effectively and consistently in the process of providing an information service to a general user population. This qualification is intended for persons who will work in the information and knowledge environment. Persons achieving this qualification will be able to manipulate information and knowledge using various strategies and technologies to empower users and to address their needs. Employment opportunities for persons with such skills exist in the wide variety of information and knowledge environments within corporate and public organisations.

### Personal qualities required

The nature of library and information work requires a person who is intellectually curious and responsive to the information needs of others. An ability to work accurately with attention to detail in an environment that is rapidly changing, and demanding is essential. Library and Information professionals need to be constantly developing their skills and knowledge in order to ensure that they are able to offer an information service relevant to the needs of their client-base.

### Career Opportunities

This qualifications in Library and Information Studies prepares you to become a member of a profession that is active in information and knowledge environments. For example, library and information professionals serve in the education sector, the public library, in research communities and health sectors as well as large industries and businesses. The three-year Diploma qualification prepares the graduate to become a prospective member of a public service profession. Library and information work is dynamic therefore the prospective student needs to be highly motivated, intellectually curious, a communicator with good interpersonal skills, and be a team worker.

### Explanation of Points scale:

#### SENIOR CERTIFICATE (SC)

| SYMBOL | HIGHER GRADE | STANDARD GRADE |
|--------|--------------|----------------|
| A      | 8            | 6              |
| B      | 7            | 5              |
| C      | 6            | 4              |
| D      | 5            | 3              |
| E      | 4            | 2              |
| F      | 3            | 1              |

#### NATIONAL SENIOR CERTIFICATE (NSC)

| %      | LEVEL | POINTS |
|--------|-------|--------|
| 90-100 | 7     | 8      |
| 80-89% | 7     | 7      |
| 70-79% | 6     | 6      |
| 60-69% | 5     | 5      |
| 50-59% | 4     | 4      |
| 40-49% | 3     | 3      |
| 30-39% | 2     | 2      |
| 20-29% | 1     | 1      |

## Entry Requirements (Diploma in Library and Information Studies)

| NATIONAL SENIOR CERTIFICATE (NSC)<br>(01 January 2009)                    |                 | SENIOR CERTIFICATE (SC)<br>(PRE 2009) |    |    | NATIONAL CERTIFICATE<br>VOCATIONAL (NCV)                             |      |
|---|-----------------|---------------------------------------|----|----|--|------|
| NSC DIPLOMA ENTRY   |                 | SENIOR CERTIFICATE (SC)               |    |    | (NCV) LEVEL 4  |      |
| Compulsory Subjects   | NSC Rating Code | Compulsory Subjects                   | HG | SG | Compulsory Subjects  | Mark |
| English   | 3               | English                               | E  | D  | At least 50% in <b>THREE</b> fundamental subjects including English, | 50%  |
| English (1st additional)  | 4               |                                       |    |    |  |      |
| Mathematics <b>OR</b>   | 3               | Mathematics                           | E  | D  |  |      |
| Mathematics Literacy  | 4               |                                       |    |    |  |      |
| And <b>FOUR</b> 20 credit subjects<br>(Not more than <b>ONE</b> language) | 3               | And <b>FOUR</b> other best subjects   |    |    | At least 60% in <b>THREE</b> compulsory vocational subjects          | 60%  |

### Additional Entry Requirements:

In addition to meeting the above requirements, applicant needs to pass an English test; complete an aptitude test upon which grants the applicant a one- on-one interview with an academic.

**OR**

### Admission Requirement based upon Work Experience, Age and Maturity

#### For admission to entry level **DIPLOMA** and certificate studies:

A person may, subject to such requirements as the Senate may determine, be admitted to the Institution even if such a person is not in a possession of a National Senior Certificate, Senior Certificate or an equivalent certificate, provided that:

(a) The person shall have reached the age of 23 in the first year of registration and shall have at least:

- three years' appropriate work experience; and/or
- capacity for the proposed instructional programme, which shall be assessed at the discretion of the respective Head of

Department by a Senate approved admission assessment comprising of a DUT Standardised Assessment Test for Access and Placement (SATAP), Academic Literacies (AI) & English for Academic Purposes (EAP) and/or an appropriate subject or programme specific written assessment designed and marked by the relevant Department; and

(b) The relevant Faculty Board shall be satisfied that the person's standard of communication skills, ability to study successfully and/or work experience are such that the person, in the opinion of the relevant Faculty Board, should be able to complete the proposed instructional programme successfully. If required, the communication skills and study skills should be tested; and

(c) The person's application for admission in terms of work experience, age and maturity is approved prior to registration.

**Applicants intending to gain admission through work experience, age and maturity must submit their applications at least four months before commencement of the academic year inclusive of the date of scheduling writing a requisite eligibility assessment.**

### Course curriculum

The academic programme of the Diploma: Library and Information Studies is followed over three years and comprises of thirty-one (31) compulsory modules.

### Tuition Fees

To assist you with your planning, the 2021 fees have been indicated. An increase for next year to accommodate the inflation rate can be expected.

**Please Note:** DUT cannot be held liable for the fees in this brochure as the 2022 fees are not yet final.

| First Year Curriculum                             |              |             |              |                  |
|---|--------------|-------------|--------------|------------------|
| Semester One                                      | Subject Code | HEQSF Level | SAQA Credits | 2021 Fees        |
| Business Fundamentals I                           | BSFD101      | 6           | 12           | R2330.00         |
| Communication in Afrikaans                        | CAFR101      | 5           | 12           | R3560.00         |
| Communication in English                          | CENL101      | 5           | 12           | R2860.00         |
| Communication in Zulu                             | CZUL101      | 5           | 12           | R4730.00         |
| Cornerstone 101                                   | CSTN101      | 5           | 12           | R3260.00         |
| Organisation and Representation of InfoIA         | ORIA101      | 6           | 16           | R2380.00         |
| <b>Total</b>                                      |              |             |              | <b>R19120.00</b> |
| Semester Two                                      | Subject Code | HEQSF Level | SAQA Credits | 2021 Fees        |
| Library and Information Practice I                | LFPR101      | 5           | 16           | R2960.00         |
| Organisation and Representation of Information IB | ORIB101      | 5           | 12           | R2380.00         |
| Information and Communications Technology I       | ICTC101      | 5           | 12           | R4320.00         |
| Integrated Human Studies                          | IHST101      | 5           | 12           | R2810.00         |
| Introduction to Technopreneurship                 | ITCH101      | 5           | 8            | R1890.00         |
| <b>Total</b>                                      |              |             |              | <b>R14360.00</b> |
| <b>TOTAL CREDITS SEMESTER 1&amp;2</b>             |              |             | <b>124</b>   |                  |

| <b>Second Year Curriculum</b>                       |         |   |            |                  |
|---|---------|---|------------|------------------|
| <b>Semester One</b>                                 |         |   |            |                  |
| Information and Communications Technology IIA       | ICTA20I | 6 | 12         | R2220.00         |
| Library and Information Practice II                 | LFPR20I | 6 | 12         | R2570.00         |
| Business Fundamentals II                            | BSFD20I | 6 | 12         | R2820.00         |
| Library and Information Professional Practice IA    | LPPA10I | 6 | 16         | R1410.00         |
| Organisation and Representation of Information IIA  | ORIA20I | 6 | 12         | R2270.00         |
| User Studies  | USRS10I | 6 | 16         | R2680.00         |
| <b>Total</b>  |         |   |            | <b>R13970.00</b> |
| <b>Semester Two</b>                                 |         |   |            |                  |
| Information and Communications Technology IIB       | ICTB20I | 6 | 12         | R2330.00         |
| Library Marketing and Promotion                     | LMKP10I | 6 | 12         | R2810.00         |
| Library and Information Professional Practice IB    | LPPB10I | 6 | 12         | R1480.00         |
| Organisation and Representation of Information IIB  | ORIB20I | 6 | 8          | R2380.00         |
| Organisational and Social Psychology                | ORSP10I | 6 | 12         | R2810.00         |
| <b>Total</b>  |         |   |            | <b>R11810.00</b> |
| <b>TOTAL CREDITS SEMESTER 1&amp;2</b>               |         |   | <b>136</b> |                  |
| <b>Third Year Curriculum</b>                        |         |   |            |                  |
| <b>Semester One</b>                                 |         |   |            |                  |
| Community Engagement                                |         |   |            | R0000.00         |
| Information and Communications Technology IIIA      | ICTA30I | 6 | 12         | R2050.00         |
| Innovation and Emerging Technologies                | INET10I | 6 | 12         | R1890.00         |
| Library and Information Practice IIIA               | LIPA30I | 7 | 16         | R3860.00         |
| Organisation and Representation of Information IIIA | ORIA30I | 7 | 8          | R2670.00         |
| The Entrepreneurship Spirit                         | TESP10I | 6 | 12         | R1890.00         |
| <b>Total</b>  |         |   |            | <b>R14250.00</b> |
| <b>Semester Two</b>                                 |         |   |            |                  |
| Information and Communications Technology IIIB      | ICTB30I | 6 | 12         | R2050.00         |
| Library and Information Practice IIIB               | LIPB30I | 7 | 8          | R3860.00         |
| Library and Information Professional Practice IIB   | LPPB20I | 6 | 16         | R1430.00         |
| Organisation and Representation of Information IIIB | ORIB30I | 7 | 12         | R2670.00         |
| <b>Total</b>  |         |   |            | <b>R1010.00</b>  |
| <b>TOTAL CREDITS SEMESTER 1&amp;2</b>               |         |   | <b>116</b> |                  |

## Application

Applicants who wish to enroll for the programme must apply through the CAO system by no later than 30 September of the previous.

## For Application Forms

Contact the Central Applications Office (C.A.O)

### Address Letters to:

Private Bag X06  
Dalbridge  
4014  
Tel: (031) 2684444  
Fax: (031) 2682244

**OR**

Apply online on <http://www.cao.ac.za>

**CAO Code: DUDLS3**

**Closing Date for Applications: 30 September 2021**

## For Further Information Contact:

Contact the Department of Information Systems  
Library and Information Studies Programme  
East Wing Ritson Campus,  
B Block, 2<sup>nd</sup> Floor  
Durban  
Tel: (031) 373 5446  
Fax: 086 674 1125  
Email: [ISdept@dut.ac.za](mailto:ISdept@dut.ac.za)

**Financial Aid:**

For Financial Aid application for a DUT programme please apply online at [www.nsfas.org.za](http://www.nsfas.org.za) or call the NSFAS call centre on 0860 067 327.

For an explanation on how to fill out the application form, please go to [www.nsfas.org.za](http://www.nsfas.org.za) or contact the call centre on the number above.

**Please note** that completing a form does not guarantee Financial Aid. For further assistance, please consult the Department of Financial Aid and Scholarships on (031)373 2931/2557/2054.

***This leaflet is for information purposes only and is not binding on the Durban University of Technology***